



ROBERT BENTLEY
GOVERNOR

STATE OF ALABAMA
DEPARTMENT OF MENTAL HEALTH
TAYLOR HARDIN SECURE MEDICAL FACILITY
1301 JACK WARNER PARKWAY NORTHEAST
TUSCALOOSA, ALABAMA 35404-1060
205-556-7060
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JAMES V. PERDUE
COMMISSIONER

DR. BARBARA JACKSON
ACTING
FACILITY DIRECTOR

**ANNOUNCEMENT OF INTENT TO FILL A NON-MERIT SYSTEM POSITION
AN EQUAL OPPORTUNITY EMPLOYER**

JOB TITLE: Mental Health LPN II

NUMBER: 16-05

JOB CODE: N1400

DATE: 02-26-16

JOB LOCATION: Taylor Hardin Secure Medical Facility
1301 Jack Warner Parkway Northeast
Tuscaloosa, AL 35404

POSITION NO.: 8836071

SALARY RANGE: 64 (\$33,086.40-\$43,339.20)

MINIMUM QUALIFICATIONS: Graduation from a standard senior high school, supplemented by graduation from a state approved school of practical nurse education, with experience (24 months or more as a licensed practical nurse).

NECESSARY SPECIAL REQUIREMENT: Possession of certification of registration as a Practical Nurse issued by the Alabama Board of Nursing.

KIND OF WORK: Reviews chart and abstracts data for quality measures for compliance with Joint Commission and other regulatory agencies and the Governing Body; coordinates peer reviews so that results are available to the medical staff; provide accurate data findings so that care improvement opportunities may be identified; assist in patient care special studies so that opportunities for improvement may be identified; performs timely collection of performance improvement and/or risk management data into the CARES system; Collects data related to patient care and treatment in relation to standards of care and policies so that opportunities for improvement may be identified; and participates in Process Action Teams and other improvement activities by providing support and assistance so that efforts are facilitated and activities documented.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Ability to read and comprehend documents. Ability to communicate orally and in writing. Ability to organize job tasks. Knowledge of Joint Commission and other regulatory agencies standards, ability to provide statistical data, ability to use different types of computer programs, ability to work with little supervision, ability to make decisions and establish priorities.

METHOD OF SELECTION: Applicants will be rated on the basis of an evaluation of their job related training, abilities, experience, and education, and should provide adequate work history identifying experiences related to the duties and minimum qualifications as mentioned above. All relevant information is subject to verification. **Drug screening and security clearances will be conducted on prospective applicants being given serious consideration for employment and whose job requires direct contact with clients.**

HOW TO APPLY: Use an “Application for Professional Employment” (Exempt Classification) which may be obtained from the website below or the Taylor Hardin Secure Medical Facility, Human Resource Department. Applications should be returned to Taylor Hardin Secure Medical Facility, Human Resource Department, 1301 Jack Warner Parkway NE, Tuscaloosa, AL 35404 by **03-11-16** in order to be considered for this position. ***Indicate your Alabama nursing licensure number on your application as directed.*** Current nursing licensure must be presented for inspection at time of interview. **An official copy of your academic transcript from the university or college from which you received your nursing degree is required and must be forwarded by the college or university to Taylor Hardin Secure Medical Facility, Human Resource Department, at the above address.**

“Only work experience detailed on the application form will be considered. Additional sheets, if needed, should be in the same format as the application. Resumes will not be accepted in lieu of an official application.”

www.mh.state.al.us